



**ASCN UK 26 Exhibitor Meeting
Monday 15th June 2026**

Committee Natasha Rolls Kevin Hayles Paul Russell-Roberts Delegant Kate Whitworth Sophie Pearson	Attendees Robyn Martin - Coloplast Lucy Mullin - Convatec Katie Ohare - Eakin Claire Wightman - Eakin Healthcare Nicky O'Flaherty - Buttomy Bear Hope - Rhodes Pharma Bradley Barrett - Clinimed Jedidiah Doyle - Medicare Zoe Bagshaw – SALTS Louisa Scanlan – SALTS Sam Yiollaris - Footprints2Africa Laura Cooke - Coloplast Emily Hooker - PSNG Jess Blake - CD Medical Clare Keegan – Hollister Jennifer Rae – Bbraun Lynne Hamilton – Unora Lisa Tate – CUI Wear Luke Champion – Bbraun Caroline Green – Hollister
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Summary of Key Discussions

1. Welcome and Opening Remarks

Kate opened the meeting, welcoming exhibitors and committee to the call. Referencing the agenda items sent in and the previous cancelled call due to lack of agenda items received to warrant the meeting going ahead.

2. Exhibitor Centre

Attendees were asked to ensure they take the time to read all the details and familiarise themselves with key deadlines dates. Attendees were reminded that the guide will include health and safety information, logistics guidance, stand build instructions, forms for approvals and supplier details. All updates will be managed through the Exhibitor Centre to ensure exhibitors always have access to the latest version.

3. How to book catering for the sponsored symposium?

The organising team will advise all sponsors on what is available and pricing etc in due course. It was noted that this will be a similar process to last year, where a minimum number will be required at the time of booking, but numbers can be increased closer to the event, based on the registered delegates for the symposia via the event app.

4. How to book AV for the symposium?

Basic AV such as stage, lectern, screen, goose neck mic will be provided, anything further must be ordered and paid for. How to book additional AV will also be communicated along with the catering options in due course.



5. How are people booking onto the symposium?

The delegates will use the Swapcard app to choose. They normally get access 4-6 weeks ahead of the conference. Exhibitors will be given access to Swapcard soon via a 'magic link' email, where they can begin to build profiles, add documents, links etc. They will also receive an "I'm exhibiting at" graphic for them to use as they deem necessary.

6. Venue Health & Safety Forms

The importance of these forms were stressed, and that any forms with missing information, not completed, or signed will be sent back from the Hilton. It was noted that only one has been completed so far. **The deadline for these forms is 2nd August.**

7. MedTech Giveaway Form

Attendees were reminded that the giveaway form is equally an important online form that needs to be completed **by 2nd August.**

8. Book Offloading Slot with Cameron Logistics

Attendees were asking if anyone had booked their slot with Cameron Logistics. This is for the larger stands setting up on Saturday. For smaller 2m x 2m stands, it won't be needed and set up is on Sunday only. Attendees were told to contact Paul Bessey at Cameron Logistics to arrange this and directed to the Exhibitor Guide and centre for details.

9. Ordering Powers, Deadlines etc

Please place your orders with Cameron Logistics on the online portal, using the exhibitor centre by the **28th August.** If you have any issues, please contact us and we will be happy to assist.

10. Raffle – will there be a raffle?

Committee decision, they will communicate decisions regarding the raffle, at a later stage. They will research the best charitable cause and be in touch.

11. Decision r.e storage?

As per the last meeting, it is very unlikely that anything will be offered due to the limitations of meeting spaces at the venues. If you do require something, please get in touch with the conference organisers and we will be happy to try and help figure something out.

12. Reserved hotel rooms – Hand back dates & Outstanding bookings (1st July)

Detailed instructions have been sent out to all those exhibitors with block bookings. Any rooms not used will be handed back by **1st July.**

13. AOB

Dates were given for the next exhibitor call to be before school holidays, doodle poll to follow with next minutes.